



HEALTH & SAFETY RISK ASSESSMENT

Loughborough Air Conditioning Ltd
 243 Derby Road
 Loughborough
 Leicestershire
 LE11 5HJ

VAT NO. 716 0688 31

REFCOM Company NO. 1013587

01509 238446

sales@lac ltd.uk.com

CORONAVIRUS – COVID 19 (V4)

Risk Assessment: Coronavirus – Covid 19

Company Name: Loughborough Air Conditioning Ltd

Address/Location: Derby Road, Loughborough

Persons Affected: Employees Contractors Public Visitors
 Other (specify)

Reference No(s): _____
 (Internal References Numbers / Permit To Work Reference Number Etc.)

CONSEQUENCE ↓	LIKELIHOOD →				
	1 Near Impossible	2 Unlikely	3 Notable Chance	4 Likely	5 Almost Certain
1 Insignificant	1	2	3	4	5
2 Minor Injuries	2	4	6	8	10
3 Notable Injuries	3	6	9	12	15
4 Major Injuries	4	8	12	16	20
5 Death	5	10	15	20	25

Standard Control Measures

Risk	C	L	R	Control Measure	C	L	R
Coronavirus – Covid 19 – Global Pandemic	5	5	25	<p>Workers should maintain a distance of 2 metres or one metre with risk mitigating where 2 metres is not viable.</p> <p>Self-isolation Anyone who:</p> <ul style="list-style-type: none"> • Has a high temperature, a new continuous cough, or a loss of, or change in, their normal sense of taste or smell; • Is within 10 days of receiving a positive Coronavirus (Covid-19) test result; • Is within 14 days of the day when the first member of their household or support bubble showed symptoms of Coronavirus (Covid-19) or received a positive test result; • Has returned from a country that is not on the travel corridors list and is required to quarantine for 14 days; • Has been contacted by the NHS Test & Trace Service; must follow the guidance on self-isolation and should not come to site. <p>If someone falls ill If a worker develops a high temperature, a new continuous cough, or a loss of, or change in, their normal sense of taste or smell while at work, they should:</p> <ul style="list-style-type: none"> • Ensure their manager or supervisor is informed • Return home immediately • Avoid touching anything • Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow. <p>They should get a Coronavirus (Covid-19) test.</p> <p>Use of face coverings These will be made available and will be worn in enclosed spaces, where social distancing isn't always possible and where they come into contact with others, they do not normally meet'</p> <p>Break times will be staggered to reduce congestion and contact at all times introduced • Frequently cleaning of surfaces that are touched regularly eg kettles tables microwaves • Hand cleaning facilities or hand sanitiser should be available at the entrance to any room where people eat and should be used by workers when entering and leaving the area • Seating and tables should be reconfigured to reduce face to face interactions</p>	5	1	5



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CORONAVIRUS – COVID 19 (V4)

<p>Coronavirus – Covid 19 – Global Pandemic</p>	<p>5</p>	<p>5</p>	<p>25</p>	<p>Site Meetings</p> <ul style="list-style-type: none"> • Only absolutely necessary meeting participants should attend • Attendees should maintain current social distancing requirements • Rooms should be well ventilated / windows opened to allow fresh air circulation • Hold meetings in open areas where possible. <p>Keep groups of workers:</p> <ul style="list-style-type: none"> • Together in teams e.g. do not change workers within teams • As small as possible • Away from other workers where possible <p>Travel to Work Using Private Vehicles Wherever possible workers should try not to share a vehicle with those outside their household or support bubble. If workers have no option but to share transport, they should try to:</p> <ul style="list-style-type: none"> • Share with the same individuals and with the minimum number of people (up to a maximum of 6) at any one time • Keep the windows open • Travel side by side or behind other people, rather than facing them, where seating arrangements allow • Maximise the distance between people • Wear a face covering • The vehicle should be cleaned between journeys, especially touch points, using gloves and standard cleaning products. <p>Hand Washing • Regular breaks to wash hands will be permitted</p> <p>Regular updates/communication will be made/issued e.g. via tool box talks/signage</p>	<p>5</p>	<p>1</p>	<p>5</p>
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Assessment Conducted By:

Jason Morris

JAC Dring-Morris

Director

1st August 2023

1st August 2024

Signature

Print Name

Position in Company

Date Completed

Review Date

Documents Prepared by:

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